

CITY OF CHOTEAU

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OFFICIAL MINUTES OF THE DECEMBER 19, 2017 MEETING OF THE CITY COUNCIL

Present were Council President Dan Lannen, Council Member Stewart Merja, and Council Member Rose Crawford. Mayor Jack Conatser and Council Member Owen were excused.

Staff present was Public Works Director Mike Maples and Deputy Clerk Mary Corey.

Citizens present were Jesse Crawford and Mark & Carolyn Major.

CALL TO ORDER

Council President Lannen called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion to approve the minutes of the December 5, 2017 meeting was made by Council Member Merja, seconded by Council Member Crawford. Council Members Merja, Crawford and Lannen voted aye. Council Member Owen was excused.

REQUESTS TO BE OUT OF STATE

Council Member Crawford requested to be out of state December 22-31, 2017. A motion to approve the request was made by Council Member Merja, seconded by Council Member Crawford. Council Members Merja and Crawford voted aye. Council Member Owen was excused.

UNFINISHED BUSINESS

NEW BUSINESS

VOTE ON BOARD APPOINTMENT RECOMMENDATIONS

A motion to approve the board appointments was made by Council Member Crawford, seconded by Council Member Merja. Council Members Crawford, Merja and Lannen voted aye. Council Member Owen was excused.

VOTE ON ADDENDUM TO LAW ENFORCEMENT CONTRACT - COP GRANT

Council President Lannen stated that this was approved in the budget, it is just a formality.

A motion to approve the addendum to the law enforcement contract was made by Council Member Merja, seconded by Council Member Crawford. Council Members Merja, Crawford and Lannen voted aye. Council Member Owen was excused.

VOTE ON VACATION EXTENSION REQUEST - TIM STOCKER

Deputy Clerk Corey explained that while doing an internal audit of vacation time, it was discovered that Tim Stocker had not received an increase of vacation hours, two hours per month, totaling 106 hours. In speaking with the auditors, they are having us request an extension of one year so Tim has time to use the hours.

A motion to approve the request was made by Council Member Merja, seconded by Council Member Crawford. Council Members Merja, Crawford and Lannen voted aye. Council Member Owen was excused.

CLAIMS

A motion to pay the claims in the amount of \$1916.82 was made by Council Member Merja, seconded by Council Member Crawford. Council Members Merja, Crawford and Lannen voted aye. Council Member Owen was excused.

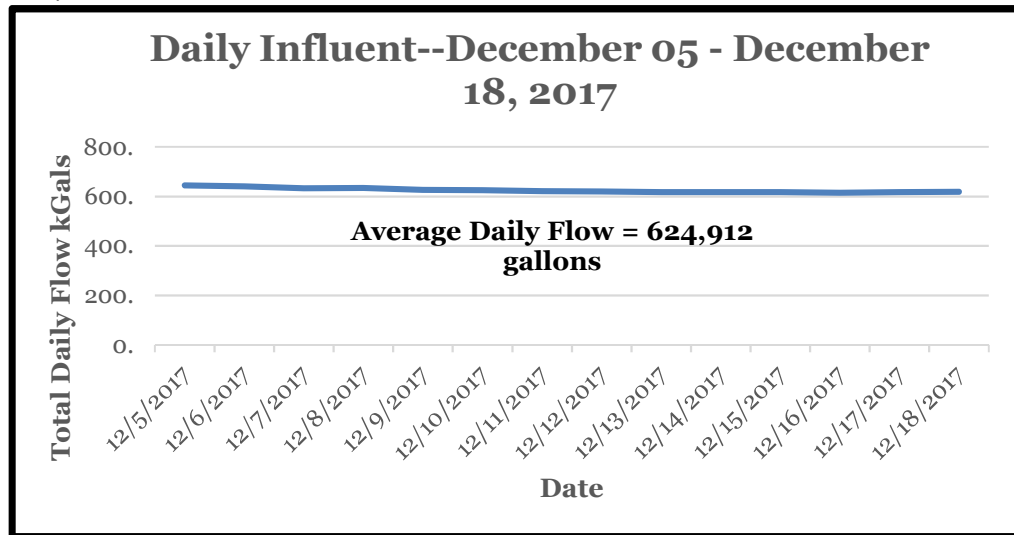
PUBLIC WORKS DIRECTOR'S REPORT

The following report was submitted:

Public Works Progress Report -- December 05 – December 19, 2017

1. Update on waste water treatment plant:

- a. Average influent slightly less than previous two weeks (46,116 less daily—6.87% decrease):



- b. Sample quality has continued with excellent results: Non-Detect for BOD and TSS, E. coli = 1 cfu.
 - c. It appears an incorrect sand was initially installed in the sludge drying beds. We removed the incorrect sand and replaced with the correct sand, as specified by DOWL Engineering in four of the five drying beds. The fifth bed is currently full of sludge. Once cleaned, we will remove and replace, as well.
 - d. We are waiting responses from suppliers regarding the polymer injection system.
2. Update on streets:
 - a. Began plowing snow this morning.
 - b. Patched potholes during the nice weather.
 - c. Repaired the guard rail over culverts on Spring Creek.
 3. We continued sporadic leaf pickup, as needed.
 4. We took advantage of the warm weather and did a little more clean up in the city park.
 5. I submitted a draft plan to the Corp of Engineers for removing the dirt along the ditch.
 6. We removed two dead boulevard trees that were deemed unsafe.
 7. The GIS grant came back to life! According to the grant coordinator, we will be allowed to move forward without acquiring additional software. Theoretically, we will receive a new scope of work this week detailing our responsibilities. If it seems reasonable, we can move forward with the grant.
 8. We have had the normal mix of everyday tasks like recycling, water shut offs, water meter repairs, water sampling, waste water sampling, garbage collection, line location requests and mechanical repairs.

FINANCE OFFICER'S REPORT

None

MAYOR AND COUNCIL REPORTS

Council President Lannen explained that there is not a lot of business being done at the beginning of the year. The Post Office will be closed on the 1st so no claims can be received. He was going to confirm with Mayor Conatser as we are looking to postpone the January 2, 2018 meeting because it is so close to the beginning of the month. The next meeting will be on January 16, 2018.

PUBLIC COMMENT

None

ADJOURNMENT

A motion to adjourn the meeting at 7:13 p.m. was made by Council Member Crawford, seconded by Council Member Merja. Council Members Crawford, Merja and Lannen voted aye. Council Member Owen was excused.

Daniel Lannen, Council President

Mary E. Corey, Deputy Clerk