

CITY OF CHOTEAU

PO BOX 619

CHOTEAU, MT 59422-0619

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OFFICIAL MINUTES OF THE DECEMBER 5, 2017 MEETING OF THE CITY COUNCIL

Present were Mayor Jack Conatser, Council Member Stewart Merja, Council Member Jill Owen and Council Member Dan Lannen. Council Member Rose Crawford was excused.

Staff Present was Finance Officer Jodi Rogers and Public Works Director Mike Maples.

Citizens present were Melody Martinsen of the Choteau Acantha; Tony Lesofski of the Teton County Sheriff's Office; Steve Dogiakos; and Rich Lusky.

CALL TO ORDER

Mayor Conatser called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion to approve the minutes of the November 21, 2017 meeting was made by Council Member Merja, seconded by Council Member Lannen. Council Members Merja, Lannen and Owen voted aye. Council Member Crawford was excused.

REQUESTS TO BE OUT OF STATE

None

UNFINISHED BUSINESS

NEW BUSINESS

VOTE ON WESTECH PAY REQUEST #9

Mayor Conatser explained that a letter has been received from Kevin Johnson of DOWL, recommending payment to WesTech in the amount of \$34,997.72. A motion to pay WesTech was made by Council Member Lannen, seconded by Council Member Owen. Council Members Lannen, Owen and Merja voted aye. Council Member Crawford was excused.

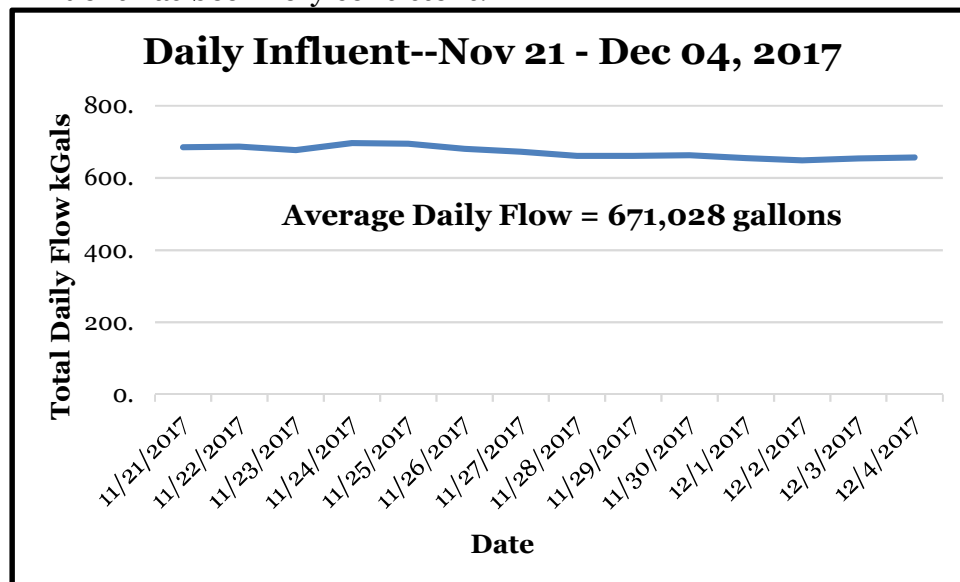
CLAIMS

A motion to pay the claims for November in the amount of \$173,622.82 was made by Council Member Lannen, seconded by Council Member Owen. Council Members Lannen, Owen and Merja voted aye. Council Member Crawford was excused.

PUBLIC WORKS DIRECTOR’S REPORT

Report as submitted by Public Works Director Maples:

1. Update on waste water treatment plant:
 - a. Influent has been very consistent:



- b. Ditch biology has shown some fluctuation over the past two weeks. We have experienced decreased settling quality and an increased amount of scum on secondary clarifiers. Nonetheless, we have continued to obtain excellent returns on our samples:

Date	BOD	TSS	E. coli	Nitrogen, as ammonia
11/06/2017	2	ND*	13	ND**
11/13/2017	ND*	ND*	26	
11/20/2017	ND*	ND*	4	
11/27/2017	ND*	ND*	<1	

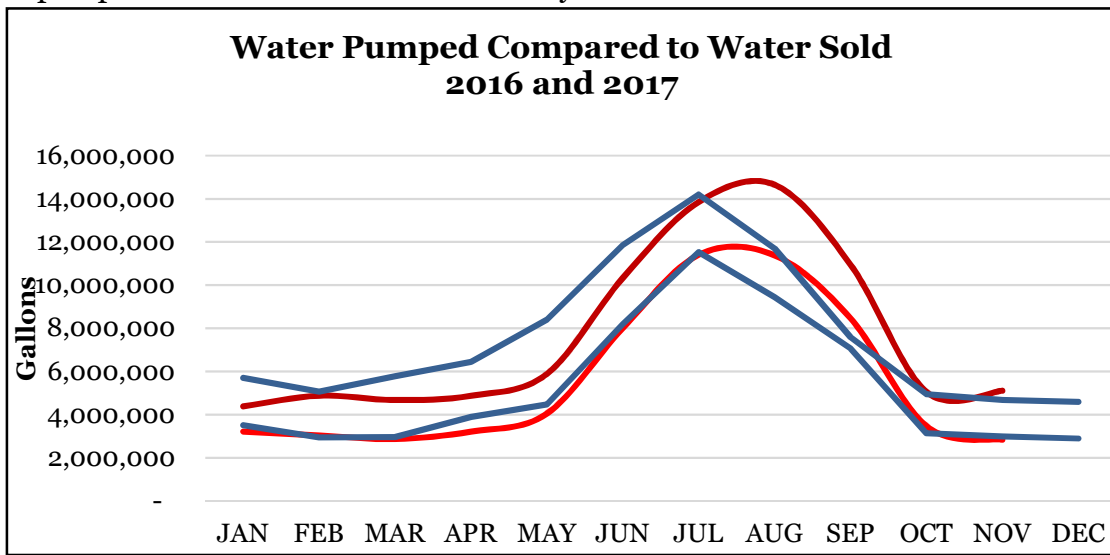
*ND = Non-Detect, meaning the laboratory could detect no presence of the analyte in the sample.

**We are currently only required to sample Nitrogen, as ammonia once a month.

- c. **PLEASE TAKE NOTE: IT APPEARS NOVEMBER 2017 IS THE FIRST MONTH WE HAVE COMPLETELY MET THE PERMIT VALUES ESTABLISHED BY THE DEQ!!** We have not filed our DMR yet for the month of November, however preliminary results suggest we will have a minimum percent removal of over 96% for BOD and TSS.

- d. Westech completed the significant programming issues. Withstanding a couple very minor glitches, their punch list is complete.
- e. Last week, we were able to permanently seal the pipe from the old lagoon to the UV treatment building with concrete. It was the suspected source of our periodic extremely high BOD samples.
- f. We have been testing the use of polymers in our sludge de-watering procedure and will hopefully be moving forward with adding this ability to our process.

2. UpdUpdate on Choteau Public Water system:



- a. During the month of November 2017 we pumped 5,114,000 gallons of water. We accounted for only 2,870,510 gallons, for a loss rate of 44%.
- b. Compared to November 2016: we pumped 4,689,000 gallons and accounted 2,990,760, for a loss rate of 36%.
- c. We lost 545,250 more gallons this November than last, which makes us suspect we have new significant leak to locate.

3. Update on streets:

- a. No snow plowed since last report.
- b. Patched potholes on Airport Road.
- c. Loan closes for asphalt grinder December 08, 2017.

4. Leaf pickup is complete. However, we have not winterized the leaf vacuum, so if folks have some leaves, they should call and we will come get them.

5. The Corp of Engineers has determined that the cleaning of the ditch around the lagoon resulted in a violation. In response, I am moving forward with the planning, as required by the Corps, moving the material adjacent to the ditch which is in wetland habitat. The material will be later utilized in the lagoon reclamation.

6. The GIS grant is still on hold. I am losing faith that we will be able to find an affordable resolution to the software requirements set by the State. Nonetheless,

we are making progress in developing the database without the grant. A key component of the grant was a sub meter gps for collecting location data. Another option has presented that may enable us to obtain the sub meter data at a fraction of the cost. I can explain, if interest.

7. We have had the normal mix of everyday tasks like recycling, water shut offs, water meter repairs, water sampling, waste water sampling, garbage collection, line location requests and mechanical repairs.

FINANCE OFFICER'S REPORT

None

MAYOR AND COUNCIL REPORTS

Council Member Lannen reported that he spoke with Brant Yeager. He is having difficulties with the state opening his new business. Mayor Conatser stated that he met with Brant and the mechanical inspector. He believes that the issues have been taken care of.

Council Member Owen was pleased with how well attended the Christmas stroll/light parade was. She also wanted to thank the Sheriff's Office and Fire Department for helping with the parade.

ZONING PERMIT REPORT FOR NOVEMBER 2017

Name	Address	Description
John Conatser	37 2 nd Avenue SW	Addition

PUBLIC COMMENT

ADJOURNMENT

A motion to adjourn the meeting at 7:18 p.m. was made by Council Member Lannen, seconded by Council Member Merja. Council Members Lannen, Merja and Owen voted aye. Council Member Crawford was excused.

John W. Conatser, Mayor

Jodi L. Rogers, Finance Officer