

City of Choteau
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OFFICIAL MINUTES OF THE DECEMBER 6, 2016 MEETING
OF THE CITY COUNCIL

Present were Mayor Jack Conatser, Council Member Dan Lannen, Council Member Stewart Merja, Council Member Jill Owen and Council Member Rose Crawford.

Staff present was Public Works Director Mike Maples. Finance Officer Jodi Rogers was excused.

Citizens present were Melody Martinsen of the Choteau Acantha; Kevin Johnson & Jim Patterson of DOWL; Kimberly Shields of MT Fish, Wildlife & Parks; Gary Bertellotti of Fish, Wildlife & Parks of Great Falls; Keith Van Setten of the Teton County Sheriff's Office; Charles Durr; Bill & Betty Jo Miller; and Paul Dreyer.

CALL TO ORDER

Mayor Conatser called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion to approve the minutes of the November 1, 2016 meeting was made by Council Member Owen, seconded by Council Member Lannen. The motion passed with all in attendance voting aye.

REQUESTS TO BE OUT OF STATE

None

UNFINISHED BUSINESS

WASTEWATER TREATMENT PLANT UPDATE

Jim Patterson reported that training has started for the employees. Most of the plant is built, the pumps were returned with a warranty and the lift station was fired up and demonstrated. He explained that pay request #16 is for piping, pumps, painting and drying beds. He stated that Williams Brother Construction hopes to work through the winter, weather depending.

Kevin Johnson explained that there is about five percent of the project left to do. The major work items are the drying beds and pouring a couple hundred yards of concrete. The biggest part left is the system integration. He stated that it is part of the contractor's job to coordinate the work with WesTech. So far, two windows of opportunity have been missed (November and December). WesTech's next availability will not be until February 6, 2017. He stated that the construction contract time ends on December 10th. That is the number of calendar days the contractor had to complete the project. It is also the number of days DOWL had scheduled to be on-site to oversee the construction. The contract provisions state that there is a \$1,000 per day penalty until substantial completion. As far as plant start up, it can be started manually. He will walk through the details with the City. He stated that all of these issues will be discussed tomorrow at the construction meeting.

Council Member Merja asked about the manual mode. Will it take more people to operate it? Mr. Johnson does not believe it will.

NEW BUSINESS

VOTE ON PAY REQUEST #16 - WILLIAMS BROTHER CONSTRUCTION

A motion to approve Pay Request No. 16 in the amount of \$461,000.00 was made by Council Member Lannen, seconded by Council Member Crawford. The motion passed with all in attendance voting aye.

VOTE ON RESOLUTION No. 813 - NSF FEES

Mayor Conatser read Resolution No. 813. The Resolution will allow the City to pass NSF check fees that we are charged by the banks to the customer.

A motion to approve Resolution No. 813 was made by Council Member Owen, seconded by Council Member Merja. The motion passed with all in attendance voting aye.

CLAIMS

A motion to pay the claims for November in the amount of \$551,604.53 was made by Council Member Merja, seconded by Council Member Lannen. The motion passed with all in attendance voting aye.

PUBLIC WORKS DIRECTOR'S REPORT

Public Works Director Maples reported that the crew has finished the leaf pickup, graded alleys, put the door up at the shop, moved the cardboard baler over to the recycling area and installed an LED light, used the new valve exerciser, connected a new water service, sanded streets and removed snow.

He stated that the open cut mining permit is still under review at the DEQ. He also spent some time with Jim Patterson at the WWTP, they have been working on training. He has everything but the chimney pipe needed to change out the wood stove in the shop to bring it up to code. He stated that he got the new GIS software. They are working on mapping out all the garbage service, main line water valves and sewer segments. The water loss has gone back up to 36 percent.

FINANCE OFFICER'S REPORT

Finance Officer Jodi Rogers was excused.

MAYOR AND COUNCIL REPORTS

Mayor Conatser stated that after the meeting, everyone is welcome to stay to attend an informational meeting about bears.

ZONING PERMIT REPORT FOR OCTOBER 2016

Name	Address	Description
None		

PUBLIC COMMENT

Charlie Durr asked why we have a container for the cardboard when we have the cardboard baler. Public Works Director Maples replied that it is there in case the baler is full or for people that are unable to physically load the cardboard into the baler.

ADJOURNMENT

A motion to adjourn the meeting at 7:25 p.m. was made by Council Member Lannen, seconded by Council Member Merja.

John W. Conatser, Mayor

Jodi L. Rogers, Finance Officer