

CITY OF CHOTEAU

PO BOX 619

CHOTEAU, MT 59422-0619

406-466-2510

OFFICIAL MINUTES OF THE NOVEMBER 7, 2017 MEETING OF THE CITY COUNCIL

Present were Mayor Jack Conatser, Council Member Stewart Merja, Council Member Rose Crawford, Council Member Jill Owen and Council Member Dan Lannen.

Staff Present was Finance Officer Jodi Rogers and Public Works Director Mike Maples.

Citizens present were Melody Martinsen of the Choteau Acantha; Keith Van Setten, Teton County Sheriff; Jesse Crawford; Mark Major; Paul Dreyer and Rich Lusky.

CALL TO ORDER

Mayor Conatser called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion to approve the minutes of the October 3, 2017 meeting was made by Council Member Crawford, seconded by Council Member Merja. The motion passed with all in attendance voting aye.

REQUESTS TO BE OUT OF STATE

None

UNFINISHED BUSINESS

NEW BUSINESS

VOTE TO AUTHORIZE THE PURCHASE OF STREET EQUIPMENT WITH A STATE INTERCAP LOAN

Public Works Director Maples explained that our roads are not in very good condition, we seem to be patching the same potholes every year. He is looking at purchasing an Asphalt Zipper. The information on the machine is included in his report below. Council Member Merja asked if we would be sharing the equipment with Fort Benton. Public Works Director Maples replied

that we would not. This would be a refurbished machine that was taken in as a trade-in. It will come with a warranty. He stated that they could re-do a city block in about 2 ½ hours.

Finance Officer Rogers explained that the Intercap loan should be for 10 years as that would be how we would depreciate the machine. There would be bi-annual payments totaling approximately \$9769 according to the Intercap website. She stated that she has been transferring money from the general fund into the capital improvements fund for the street department. What we would could do is a budget amendment to transfer only \$5,000 instead of the usual \$15,000 to the street department and keep \$10,000 in the general fund to make the loan payments.

Council Member Lannen asked how long it would be before we get the loan. Finance Officer Rogers replied that we might know within a couple of weeks. He asked Public Works Director Maples how much time he has to tie up the purchase. He replied that the machine is on hold for now, knowing it was going to council tonight. It is being reconditioned right now so there is time.

A motion to approve the purchase of the Asphalt Zipper, on the condition of loan approval from Intercap and keeping the payment less than \$10,000 per year was made by Council Member Lannen, seconded by Council Member Merja. Melody Martinsen asked what the loan amount would be. Finance Officer replied that it would be \$85,550 and that includes the trailer it sits on. It would be a 10-year loan, the current interest rate is 2.5% (variable). Council Member Merja asked if there is a penalty for paying the loan off early. Finance Officer Rogers replied that there is not. The motion passed with all in attendance voting aye.

CLAIMS

A motion to pay the claims for September in the amount of \$40,527.36 was made by Council Member Owen, seconded by Council Member Crawford. The motion passed with all in attendance voting aye.

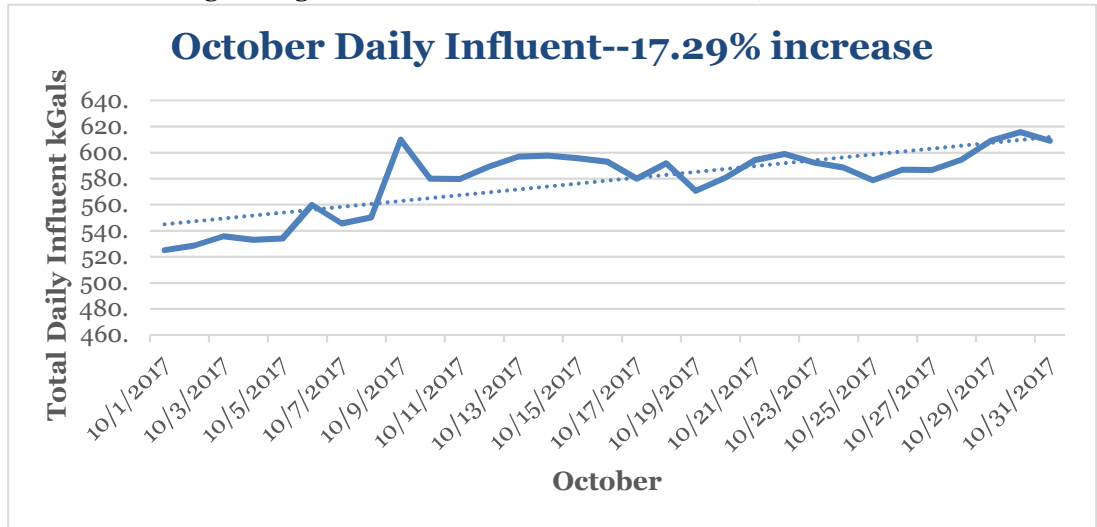
PUBLIC WORKS DIRECTOR'S REPORT

Report as submitted by Public Works Director Maples:

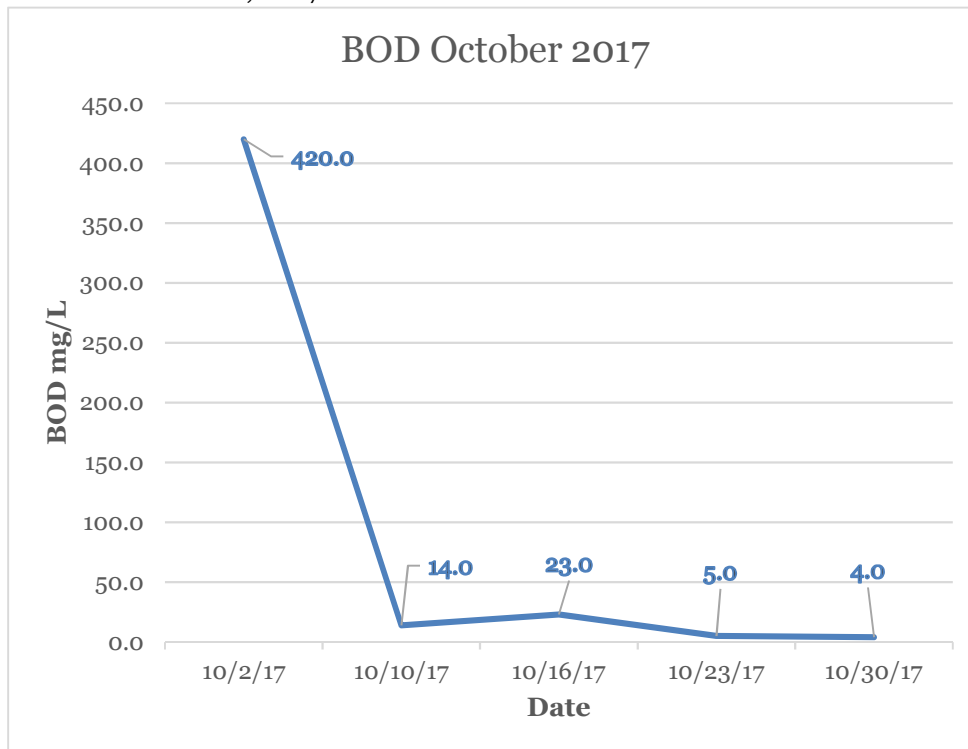
Progress Report to City Council - November 7, 2017

1. Update on waste water treatment plant:

- a. Influent is still growing, but at a slower rate of increase—17%.



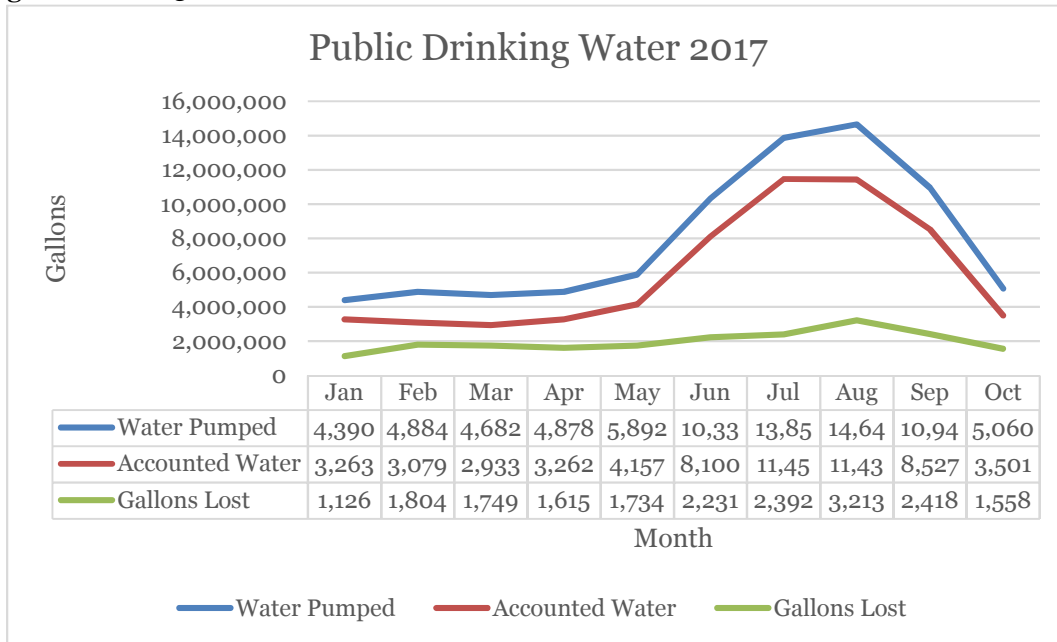
- b. Ditch biology is stable. Sampling results indicated a huge anomaly of effluent BOD on October 2, 2017.



Despite our efforts, we cannot explain what happened. We have contacted the DEQ and have been working with their process engineers to diagnose the problem. Subsequent BOD samples since October 2 have been good, if not exceptionally good. TSS, E. coli, and ammonia samples have been excellent as well.

- c. Levi Warehime and myself met with a DEQ compliance inspector and reviewed our current permit values and correct reporting procedures. We learned a lot. Hopefully next month, Levi will take over filing the DMR for the city. We discussed in-house lab testing of our samples and I am investigating the feasibility.

- d. We have spent more time with WesTech fine tuning the data trending software. We are down to two items on the punch list.
 - e. The lift station pump that suffered a warrantied seal failure and damaged shaft was returned. We re-installed it and modified the lifting cables for all three pumps in the lift station to facilitate pump removal.
2. In the month of October, we pumped approximately 5,060,000 gallons of drinking water from the Richem Facility for a -53.77% decrease. We accounted approximately 3,501,110 gallons for a 31% loss.



3. In regards to streets:
- a. Acquisition of asphalt grinder and compactor.
 - b. We patched potholes three days since the last meeting.
 - c. We have some snow to plow and move.
 - d. Speed bumps for the school zone have been ordered and should arrive this month.
4. Flushing of the sewer mains is complete.
5. Leaf pickup has started and was going relatively well until winter arrived.
6. Annual fall cleanup occurred last week. We filled the secondary garbage truck twice with yard debris picked up in the alleys.
7. The new compost transfer site is constructed and being utilized. So far, it seems to be working well.
8. I have been working with the GIS consultant. To date, I have constructed the first layer of a Choteau Sidewalk Plan. The work is going well. I hope to have all sidewalk layers complete within 10-12 more hours of work.
9. We have had the normal mix of everyday tasks like recycling, water shut offs, water meter repairs, water sampling, waste water sampling, garbage collection, line location requests and mechanical repairs.



"Full-depth reclamation projects we did ten years ago, we haven't had to do anything to. There isn't anything out there for the money that will save you the amount of time and dollars that this machine does."

– Fred Nardini,
Commissioner, San Patricio County, TX

"We had been thinking about getting a road reclaimer and had been looking at the big ones, but we couldn't justify that expense. We saw the Zipper and decided right away it fit our roads, fit our budget and fit our needs."

– Charles Clemons,
County of McLennan, TX

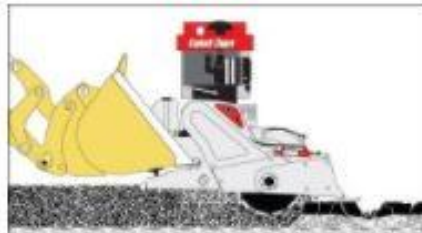
"To reclaim full roads all we have to do is Zip it up, grade it, pave it and we're done, simple as that."

– Gary Douglas, Public Works Director, Lower Township, NJ

Easy and Affordable Full-Depth Reclamation

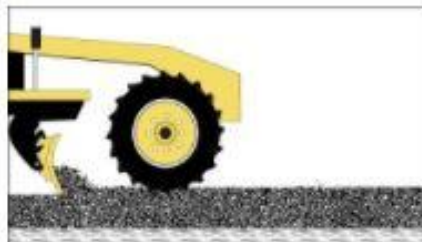
Full-Depth Reclamation (FDR) is easier and more affordable with an Asphalt Zipper® reclaimer. FDR is the process where a road reclaimer is used to reclaim or pulverize existing pavement and road materials into a reusable form, helping solve base problems, rather than just covering them up. Since the 1960's asphalt reclamation with a large self-contained asphalt reclaimer has gained popularity but has been too expensive for many. Asphalt Zipper machines harness the benefits of road reclaimers in very powerful, yet affordable and easy to use attachments. Also see Soil Stabilization.

1 FDR (Full-Depth Reclamation)



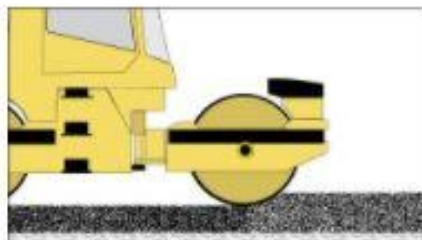
Pulverize asphalt or chip seal surface and blend with a predetermined portion of the base.* Inject water through spraybar.

2 Reshape



Grade and reshape. Hydrate as needed.

3 Compact



Compact with sufficient moisture.†

4 Pave or Chip Seal



Thereafter it can be paved or sealed.

* Avoid rocks over 3 inches / 75 mm in size. When additional material or stabilizer is desired, see steps under Soil Stabilization.

† Be sure to know the effective compaction depth of your equipment and compact in lifts if necessary. Better results are achieved using heavier vibratory compactors.

FINANCE OFFICER'S REPORT

Finance Officer Rogers reported that the GIS work that Public Works Director Maples is doing on the sidewalks is saving the city approximately \$25,000 in planning grant costs.

She reported that the Annual Financial Report is done for the state. She will have the Management Discussion and Analysis in one of the upcoming packets for council to read. We received the paperwork for the sidewalk grant, it will need to be approved at the next meeting.

MAYOR AND COUNCIL REPORTS

Council Member Owen reported that the Christmas Stroll will be the 2nd of December. There is a committee that has been set up to help. There is also a website to look at to see what events are happening and they are hoping to have the electric light parade again this year.

Council Member Merja stated that there are a lot of local businesses that have incorrect information on their Yelp pages. He encourages everyone to get them corrected.

Mayor Conatser reported that he finally heard back from BNSF about the problems with our railroad crossings. He has a contact name and number for Mike.

Mayor Conatser reported that he has been mayor for almost four years now. He stated that he is amazed at how much he depends on Mike and Jodi and how much they are able to get done. We are very fortunate to have them.

ZONING PERMIT REPORT FOR SEPTEMBER 2017

Name	Address	Description
Suzanne Hamilton	33 9 th Avenue SW	Fence

PUBLIC COMMENT

ADJOURNMENT

A motion to adjourn the meeting at 7:26 p.m. was made by Council Member Lannen, seconded by Council Member Crawford. The motion passed with all in attendance voting aye.

John W. Conatser, Mayor

Jodi L. Rogers, Finance Officer